

**AGENT SERVICES**

To: Property and Casualty Companies  
Adjusting Companies

From: Etta P. Maynard  
Deputy Commissioner, Agent Services Division

Date: June 1, 2009

RE: License Applications for Adjusters

North Carolina continues to receive a large number of adjuster applications which must be pended because the application is missing the adjusting company name and number. If you do not know your adjusting company number, please locate your company name on the adjusting company list at [http://www.ncdoi.com/asd/asd\\_licensing\\_adjusters\\_apply.asp](http://www.ncdoi.com/asd/asd_licensing_adjusters_apply.asp).

In addition we continue to receive paper applications for non-resident adjuster licenses and for residents who are not required to take the state adjuster examination when there is an **on line application available** at [www.nipr.com](http://www.nipr.com). Submitting license applications electronically ensures a faster turn around time for final decision and issuance of the license.

Again, remember to include the adjusting company name and number on any adjuster applications submitted through the following methods:

1. Applicants making a reservation to sit for the NC adjuster examination at one of the Pearson VUE test centers.
2. Applicants submitting applications through electronic means at [www.nipr.com](http://www.nipr.com) (preferred method for non-resident applicants and residents not required to take the examination)
3. Applicants submitting applications to our office in paper form.

If you have any questions, contact Agent Services Division at (919) 807-6800.