



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

Wayne Goodwin, Commissioner  
Chris Noles, PE, Deputy Commissioner/Board Secretary  
Mike Hejduk, PE, Director

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Raleigh, NC 27603

## NC Code Officials Qualification Board Quarterly Meeting

### Qualification Board

#### Chairman:

Hayden Lutterloh, III  
(Fire Prevention Inspector)

#### Vice Chairman:

Bill Thunberg  
(At-Large Member)

#### Members:

Taher Abu-Lebdeh, PhD, PE  
(NCAT Engineering Faculty)

Dan Brummitt  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Mark H. Hicks  
(Lic. General Contractor)

Jerry Jones  
(City Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Brenda Lyerly  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

Tracy McPherson  
(Community Colleges)

Richard Morris  
(County Manager)

Chris Nuckolls  
(County CEO)

Ray Rice  
(City CEO)

Harry Schrum  
(Lic. Electrical Contractor)

Ken Stafford, AIA  
(Registered Architect)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)

VACANT  
(County Elected Official)

April 28, 2015

1:00 PM

322 Chapanoke Road, Raleigh, NC 27603  
First Floor Classroom

### NOTICE / AGENDA

1. Introduction
    - A. Roll Call / Conflict of Interest Reminder
    - B. Committee Appointments
  2. Approval of minutes of the January 27, 2015 Board meeting
  3. Approval of New Standard Inspection Certificates
  4. Recognition of Fifth Level III Standard Inspection Certificate Recipients
  5. Committee Reports:

Executive	Hayden Lutterloh, Chairman
Policies and Procedures	Richard Ducker, Chairman
Education and Research	Tracy McPherson, Chairman
Qualification and Evaluation	Bill Thunberg, Chairman
  6. Unfinished Business
    - A. Contract Investigation
    - B. Special Circumstances: City of Hickory request
  7. Staff Reports:

Director	Mike Hejduk
Certification	Terri Tart
Examination	Kathy Williams
Education	Natalie Pollard
Investigation	Suzanne Taylor, Sam Whittington
  8. New Business From Board Members
    - A. HB255 Building Code Enforcement
- Adjournment