



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

**Mike Causey**, Commissioner  
**Cliff Isaac, PE**, Deputy Commissioner/Board Secretary  
**Mike Hejduk, PE**, Director

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Raleigh, NC 27603

## Board Members

### Chairman:

Bill Thunberg  
(At-Large Member)

### Vice Chairman:

Ken Stafford, AIA  
(Registered Architect)

### Members:

Taher Abu-Lebdeh, PhD, PE  
(NCAT Engineering Faculty)

Dan Brummitt  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Jeffrey Griffin  
(County CEO)

Reo Griffith  
(County Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Brenda Lyerly  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

Richard Morris  
(County Manager)

Jerry Myers  
(Fire Prevention Inspector)

William 'Chris' Raynor  
(Community Colleges)

Ray Rice  
(City CEO)

Mark Smith  
(Lic. General Contractor)

James Steele  
(Lic. Electrical Contractor)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)

VACANT  
(City Elected Official)

## NC Code Officials Qualification Board Quarterly Meeting

April 25, 2017 - 1:00 PM

325 N. Salisbury St., Raleigh, NC 27603  
NC Department of Insurance  
Albemarle Building, Training Room 240

### NOTICE / AGENDA

#### 1. Introduction

A. Roll Call / Conflict of Interest Reminder

#### 2. Approval of minutes

- A. January 24, 2017 Regular Quarterly Meeting
- B. February 23, 2017 Emergency Meeting
- C. March 10, 2017 Joint Committee Meeting

#### 3. Approval of New Standard Inspection Certificates

#### 4. Recognition of Fifth Level III Standard Inspection Certificate Recipients

#### 5. Public Comment

#### 6. Committee Reports

Executive	Bill Thunberg, Chairman
Policies and Procedures	Ken Stafford, Chairman
Education and Research	Chris Raynor, Chairman
Qualification and Evaluation	Ray Rice, Chairman

#### 7. Unfinished Business

- A. Rules Review, Public Comments
- B. Proposed Rule Changes

#### 8. Staff Reports

Director	Mike Hejduk
Certification	Terri Tart
Examination	Kathy Williams
Education	Jessica Yelverton
Investigation	Sam Whittington, Andy Miller

#### 9. New Business

Adjournment