



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

**Mike Causey**, Commissioner  
**Cliff Isaac, PE**, Deputy Commissioner/Board Secretary  
**Kathy Williams**, Staff Director

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325 N Salisbury St.  
Raleigh, NC 27603

## Board Members

### Chairman:

Bill Thunberg  
(At-Large Member)

### Vice Chairman:

Ken Stafford, AIA  
(Registered Architect)

### Members:

Taher Abu-Lebdeh, PhD, PE  
(NCAT Engineering Faculty)

Dan Brummitt  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Jeffrey Griffin  
(County CEO)

Reo Griffith  
(County Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Brenda Lyerly  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

Richard Morris  
(County Manager)

Jerry Myers  
(Fire Prevention Inspector)

Lance Olive  
(City Elected Official)

William 'Chris' Raynor  
(Community Colleges)

Ray Rice  
(City CEO)

Mark Smith  
(Lic. General Contractor)

James Steele  
(Lic. Electrical Contractor)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)

## NC Code Officials Qualification Board Quarterly Meeting

October 24, 2017 - 1:00 PM

325 N. Salisbury St., Raleigh, NC 27603  
NC Department of Insurance  
Albemarle Building, Training Room 240

### NOTICE / AGENDA

#### 1. Introduction

A. Roll Call / Conflict of Interest Reminder

#### 2. Approval of minutes

- A. July 25, 2017 Regular Quarterly Meeting
- B. September 29, 2017 Special Meeting
- C. October 17, 2017 Special Meeting

#### 3. Approval of New Standard Inspection Certificates

#### 4. Recognition of Fifth Level III Standard Inspection Certificate Recipients

#### 5. Public Comment

#### 6. Committee Reports

Executive  
Policies and Procedures  
Education and Research  
Qualification and Evaluation

Bill Thunberg, Chairman  
Ken Stafford, Chairman  
Chris Raynor, Chairman  
Ray Rice, Chairman

#### 7. Unfinished Business

#### 8. Staff Reports

Director  
Certification  
Examination  
Education  
Investigation

Mike Hejduk  
Terri Tart  
Kathy Williams  
Jessica Yelverton  
Sam Whittington,

#### 9. New Business

#### 10. Election of Officers

A. Election of Committee Chairs

Adjournment