

NORTH CAROLINA HOME INSPECTOR LICENSURE BOARD

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Mailing Address:
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Raleigh, NC 27699-1202

Location:
325 N Salisbury St.
Raleigh, NC 27603



Special Meeting via Teleconference

November 17, 2017

Noon

AGENDA / NOTICE

Chairman Butch Upton:

Call meeting to order, opening remarks and welcome guests
Changes to the agenda.

Vice-Chairman John Gainey:

Read the Ethics Awareness and Conflict of Interest reminder.

1. Consider applicants for pre-licensing sponsors
2. Update on Rules Review
3. Update on IFB 12-2018007 for New Licensee Report Reviews
 - Issued 11/08/17
 - Deadline for vendor questions 11/29/17
 - Responses to questions 12/06/17
 - Submit Bids 12/20/17 (2:00 pm)
 - Award Contract 01/03/18

Board Members

Chairman:

"BUTCH" UPTON, Jr.

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Vice-Chairman:

HEYWARD J. GAINNEY

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Treasurer:

FRED J. HERNDON

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(919) 405-2220

Secretary:

ROBERT ROEGNER

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CONNIE M. COREY

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D. ARTHUR HALL

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WAVERLY M. SAWYER

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North Carolina Home Inspector Licensure Board (NCHILB)
NORTH CAROLINA STATE ETHICS COMMISSION
ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(Read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act*, it is the duty of every NC Home Inspector Licensure Board member to avoid both conflicts of interest and appearances of conflict.

*NCGS 138A-15(e) "At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict..."

Do any NC Home Inspector Licensure Board members have any known conflict of interest or potential of conflict with respect to any matters coming before the NC Home Inspector Licensure Board today?

If so, please identify the conflict or potential of conflict and refrain from any undue participation* in the particular matter involved.

Let the minutes show that members of the Board who are licensed home inspectors are reminded that the State Ethics Commission has cited the potential for a conflict of interest because they serve on the Board that licenses them. Board members should exercise appropriate caution in the performance of their public duties should issues involving their licenses or that of any of their employees come before the Board. This would include recusing themselves to the extent that their interests would influence or could reasonably appear to influence their actions.

*"A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant's impartiality might reasonably be questioned due to the public servant's familial, personal, or financial relationship with a participant in the proceeding."

The Ethics Act establishes ethical standards for certain public servants, including conflict of interest standards. G.S. 138A-31 prohibits public servants from using their positions for their financial benefit or for the benefit of a member of their extended family or a business with which they are associated. G.S. 138A-36(a) prohibits public servants from participating in certain official actions in which they have an economic interest or if the public servant, a member of the public servant's extended family, or a business with which the public servant is associated would otherwise benefit from that action.

In addition to the conflicts standards noted above, G.S. 138A-32 prohibits public servants from accepting gifts, directly or indirectly (1) from anyone in return for being influenced in the discharge of their official responsibilities, (2) from a lobbyist or lobbyist principal, or (3) from a person or entity which is doing or seeking to do business with the public servant's agency, is regulated or controlled by the public servant's agency, or has particular financial interests that may be affected by the public servant's official actions. Exceptions to the gift rule are set out in G.S. 138A-32(e).