

NC FIRE and RESCUE COMMISSION
Firefighter Level I
Practical Skill Scenarios

1 of 4: FIRE ALARM / CITIZEN REPORTING

NFPA 1001, 5.2.1(a)

Performance Objective: The candidate, given an emergency situation, shall simulate reporting the emergency to the emergency service dispatcher, giving all of the information as listed in the text.

Performance Evaluation: The evaluator should give the candidate an emergency scenario, which needs to be reported. The candidate will demonstrate all means of reporting the emergency.

Instructor Statement: Given the following scenario and acting as a citizen an emergency problem, please describe the proper procedures for reporting an emergency.

Recommended Equipment List:

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Fire Scenario

The evaluator should give the information below.

By Phone:

I have an emergency what should I do?

The emergency is at 13th and Main Street.

My name is Joe Citizen and I am located across the street from the emergency.

My phone number is 555-1234

I wish to report a (car, house, industrial) fire

(Should be instructed to stay on line by candidate)

Fire Alarm Pull Box:

There is a fire alarm pull box on the corner by my house how does it work and what should I do to report a fire.

Local Alarm Box:

There is an in plant alarm system where I work how does it work and what should I do to report a fire.

Mark candidate responses on the reverse side of this form. Do not coach or ask questions of the candidate. If the candidate did not say it, it did not happen

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STUDENT'S NAME _____

ID# _____

EVALUATOR _____

DATE _____

FIRE ALARM / CITIZEN REPORTING

SCORING

YES

ADD

Phone

- | | | |
|--|--------------------------|----|
| a) Dial 911 or appropriate local emergency number. | <input type="checkbox"/> | 10 |
| b) Give address with cross street or landmark of incident. | <input type="checkbox"/> | 10 |
| c) State your name and calling location. | <input type="checkbox"/> | 10 |
| d) Give telephone number of phone you are dialing from. | <input type="checkbox"/> | 10 |
| e) States nature of emergency. | <input type="checkbox"/> | 10 |
| f) Stay on line if requested to by tele-communicator. | <input type="checkbox"/> | 10 |

Fire alarm telegraph box

- | | | |
|--|--------------------------|----|
| a) Sends signal as directed on-box. | <input type="checkbox"/> | 10 |
| b) Stays at box until arrival of fire personnel. | <input type="checkbox"/> | 10 |

Local alarm box

- | | | |
|---|--------------------------|----|
| a) Sends signal as indicated on box. | <input type="checkbox"/> | 10 |
| b) Notifies the department by phone using the guidelines in the phone section above. | <input type="checkbox"/> | 10 |

POINTS

Total points possible for this evaluation skill: 100

Total points needed to pass: 70

Total points scored by the candidate: _____

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2 of 4: RECEIVING ALARM FROM DISPATCH

NFPA 1001, 5.2.1(a)

Performance Objectives: The candidate, given a report of an emergency, shall demonstrate or verbalize the proper procedure for initiating appropriate action.

Performance Evaluation: The candidate, given a situation of an alarm received from Dispatch, shall verbalize how the alarm is received and acted upon by the Authority Having Jurisdiction.

Instructor Statement: Given the appropriate equipment, demonstrate procedures for receiving and documenting an incoming emergency call.

Recommended Equipment List:

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STUDENT'S NAME _____

ID# _____

EVALUATOR _____

DATE _____

RECEIVING ALARM FROM DISPATCH

SCORING

YES

ADD

a) Verbalizes how the alarm is received.

5

b) Has paper and pencil available.

5

Records the following

c) Identify agency.

5

d) Verify if call is an emergency.

5

e) Ask organized controlled questions to obtain incident information.

5

f) Acknowledges the alarm.

5

g) Obtain Incident location from caller including cross streets and landmarks

10

h) Get brief description of incident.

10

i) Find out when incident occurred.

10

j) Document caller name.

5

k) Document caller location if different from incident.

10

l) Verify call back number.

5

m) Obtain caller address.

10

n) Keep caller online until appropriate information is acquired.

10

POINTS

Total points possible for this evaluation skill: 100

Total points needed to pass: 70

Total points scored by the candidate: _____

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3 of 4: RECEIVING A BUSINESS OR PERSONAL CALL

NFPA 1001, 5.2.2

Performance Objectives: The candidate, given a non-emergency call from a citizen, shall demonstrate or verbalize the proper procedure for initiating appropriate action.

Performance Evaluation: The candidate, given the appropriate equipment shall demonstrate the steps for documenting an incoming non-emergency call.

Instructor Statement: Given the appropriate equipment, demonstrate procedures for receiving and documenting and delivering an incoming business or personal call.

NOTE: Call selection will be made by evaluator.

Recommended Equipment List:

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Business Call

This is James Parks, I am the president of the Anywhere National Bank. I would like to speak to Chief Jones please.

(Candidate should answer something to the effect that the Chief is not in. May I take a message?)

Yes, I need some additional information regarding the loan application he submitted for the purchase of a fire truck. My office hours are 9:00 am-5:00pm
Monday –Thursday. My office number is (252) 777-5698. My pager number is 999-1562. Thank You.

(candidate should document all information and either post message or hand deliver it.)

Personal Call

Hey Is Mike James in?

(candidate should answer something to the effect that the person is not in, may I take a message?)

Yea, this is his brother. Tell him to meet me for breakfast at Shoney's when he gets off shift. The one near Grandma's house. He can reach me at 555-1654 until 6pm. After that, he can reach me at home.

(Candidate should document all information and either post message or hand deliver it.)

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STUDENT'S NAME _____

ID# _____

EVALUATOR _____

DATE _____

RECEIVING A BUSINESS OR PERSONAL CALL

SCORING

	YES	ADD
a) Identifies department, candidate's name and rank.	<input type="checkbox"/>	10
b) Has paper and pencil available.	<input type="checkbox"/>	10
c) Documents caller name.	<input type="checkbox"/>	10
d) Documents date and time called received.	<input type="checkbox"/>	10
e) Documents caller's call back number.	<input type="checkbox"/>	10
f) Documents message.	<input type="checkbox"/>	10
g) Signs message with candidate's name.	<input type="checkbox"/>	20
h) Post or deliver message.	<input type="checkbox"/>	10
i) Hangs phone up last.	<input type="checkbox"/>	10

POINTS

Total points possible for this evaluation skill: 100

Total points needed to pass: 70

Total points scored by the candidate: _____

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4 of 4: MOBILE AND PORTABLE RADIO

NFPA 1001, 5.2.3(b)

Performance Objectives: The candidate, given a mobile or portable radio, shall state proper radio procedures and demonstrate transmitting radio messages for the various scenarios.

Performance Evaluation: It is recommended that the candidate first state the proper fire service radio procedures to observe when using a radio. Second, the candidate should demonstrate transmitting a radio message. It is suggested that the transmission be of some business nature (such as a radio check) rather than simulated emergency radio traffic. If necessary, the demonstration may be conducted with the radio in the "OFF" position so that no message goes over the air. Third, the candidate will demonstrate procedures used while calling for emergency traffic. Fourth, the candidate will verbalize procedures for emergency evacuation signals. During the skill evaluation, the candidate must physically demonstrate and/or verbally explain each one of the evaluation steps listed in order to receive the points for that step.

Instructor Statement: Given the appropriate equipment, demonstrate procedures for properly using radio procedures. Properly demonstrate transmitting radio messages.

Recommended Equipment List:

NC FIRE and RESCUE COMMISSION
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STUDENT'S NAME _____ ID# _____

EVALUATOR _____ DATE _____

MOBILE AND PORTABLE RADIO

SCORING	YES	ADD
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Routine traffic

- | | | |
|---|--------------------------|----|
| a) Mentions that transmissions should be brief, accurate, and to the point | <input type="checkbox"/> | 5 |
| b) Mentions that the air must be clear before transmitting. | <input type="checkbox"/> | 5 |
| c) Mentions that only official business should be transmitted. | <input type="checkbox"/> | 5 |
| d) Mentions that radio frequency burns may occur if antenna is touched during transmission. | <input type="checkbox"/> | 5 |
| e) Determines the air is clear before transmitting. | <input type="checkbox"/> | 10 |
| f) Holds the microphone within 1 to 2 inches of the mouth when transmitting and speaks calmly, clearly, and distinctly. | <input type="checkbox"/> | 20 |

Emergency traffic

- | | | |
|---|--------------------------|----|
| a) Mentions that emergency traffic should be asked for by the officer-in-charge of the scene. | <input type="checkbox"/> | 10 |
| b) Advises dispatcher to clear the radio for emergency traffic. | <input type="checkbox"/> | 10 |
| c) After receipt and/or tones from dispatch, transmits the emergency traffic. | <input type="checkbox"/> | 10 |
| d) States the department's emergency evacuation signal(s). | <input type="checkbox"/> | 10 |
| e) States action taken after signal. | <input type="checkbox"/> | 10 |

POINTS

Total points possible for this evaluation skill: 100

Total points needed to pass: 70

Total points scored by the candidate: _____