

Simplified Policy for Testing

All cell phone and pagers should be turned or placed in Silent Mode

Practical Exam

- **You must pass the practical exam by a minimum score of 70% to set for the written exam.**
- **If you fail the practical exam on the first attempt, you can retest once more with no coaching from the instructor. If you fail a second time you will have to retake the complete course again.**
- **Tested candidates must be separated from the untested candidates until the testing session is completed.**

Written Exam

- **Candidates must be seated one foot apart from each other.**
- **Fill out the candidate's information on the response sheet.**
- **There are _____ questions on the exam and you have _____ minutes to complete it.**
- **You must make a 70% for a passing score.**
- **Any candidate receiving less than a 70% grade will be notify by the local delivery agency and allowed to retest once more at the local delivery agency.**
- **Do not make any marks on the exam.**
- **No talking during the exam and no cheating allowed. This will cause you to receive a failing score.**
- **Should you have a question about an exam question, raise your hand, I will come to you and can only read the question a loud to you.**
- **There is only one correct answer for each question. Unmark and/or two mark answers will be counted wrong.**
- **If you should want to change your marked answer, completely erase, or if you are using an ink pen, put an X through the one you want change and mark your other choice.**
- **Once you complete the exam, turn in both the exam and the response sheet and you can either leave the room or remain at your seat quietly.**