

Arson Review Board Meeting
October 8, 2014

Attendees: Henry Sermons Mike Tapp
 Dave Campbell Rick McIntyre
 Jerry Webster
 Chris Raynor

Staff: Wayne Bailey
 Kim Williams

Chairman Sermons called the meeting to order at 11:00 A.M.

Motion was made by Dave Campbell to approve the agenda seconded by Jerry Webster. Motion Passed.

Motion was made by Mike Tapp seconded by Dave Campbell to approve the minutes of the July meeting. Motion carried.

Review Applications Presented

The following recertification applications were reviewed and approved:

Jerry Webster	Wallace Gaster
Anthony Stewart	Phillip Tokazowski
Erik Beard	Brock Smith

Motion was made by Mike Tapp seconded by Dave Campbell to approve the recertification applications. Motion carried.

The following initial certification applications were reviewed:

approved for testing:

Dennis Jacot	Benjamin Page
Barry Sigmon	Micah Badford
Charles Bunn	Steven Nipper
Keith Beaver	Tommy Spiller
Eric Hutchens	

pending:

Julius Richmond – Needs documentation for High School/GED and professional membership

Motion was made by Jerry Webster seconded by Chris Raynor to approve the certification applications. Motion carried.

denied:

Richard Cox – Job description doesn't specify fire investigation duties
Cannot award point for professional experience

Jason Potter – Not enough points for experience, he figured the points incorrectly
No job description

Jody Morton – Needs documentation for expert testimony and internet based training

Motion was made by Dave Campbell seconded by Jerry Webster to deny the certification applications. Motion carried.

Jerry Webster – Basic Fire Investigation School

Jerry asked the following questions: “Would Jones and Bartlett be the only textbook available, Will this be the only course that will meet the prerequisite for a Basic Fire Investigator Course?”

Chairman Sermons asked that they hear Wayne Bailey’s update for NFPA 1033 as it may answer the questions that Jerry may have.

Wayne Bailey – Update of NFPA 1033

A timeline has been established. The Jones and Bartlett book will be available in April 2015. There will be three pilots scheduled for one in May, June and July. The goal is to have the final product in November 2015 and the objectives of NFPA 1033 will be met.

Jerry presented the Board with a proposal for Basic Fire Investigation Course Instructor Requirements. The requirements need some adjustments. Chairman Sermons requested staff to come up with instructor requirements for the Basic Fire Investigator Course and bring back to the Board for the January Meeting. He asked that it be emailed prior to the January meeting so that the members can review and provide feedback if adjustments/changes are recommended. **(see attachment)**

The next Arson Review Board Meeting will be January 7, 2015 11:00 a.m. at the OSFM Raleigh Office.

Meeting was adjourned at 12:50 p.m.

Respectfully Submitted,
Kim Williams

The Instructor must have been a NC CFI for at least 5 years.

The instructor must have completed one of the following methodology courses:

- NC LEO Instructor
- NC Forest Service Instructor
- Federal Law Enforcement Instructor
- NC Emergency Management Instructor

The instructor will be familiar with all of the lesson plans which are in the fire investigation curriculum.

The instructor should be actively engaged in fire investigation and actively teaching the materials which are to be presented in any proposed training.

Persons interested in becoming a qualified instructor must submit an application and CV. Applications will be reviewed and approved by both the NC IAAI and the Arson Review Board. A letter from the applicant's immediate supervisor attesting to the applicant's qualifications as an instructor must accompany the application.

Qualified instructors may invite guest instructors to present relevant course material within a course or block of instruction. Guest instructors need not meet the requirements of a "qualified instructor" as described herein; however, the qualified instructor must be present during the presentation by guest instructors and is responsible for the content and quality of the instruction.