

**Certified Fire Investigator Board Meeting**  
**NCSFA office, Raleigh NC**  
**November 16, 2016**

Attendees: Freddy Johnson      Mike Tapp  
                 Matt Davis              Jeff Key

Staff:                      Kim Williams

Guest:                    Donnel Braxton and Bill Rogers

Chairman Freddy Johnson called the meeting to order at 10:00 A.M.

The CFI Board would like to schedule January and April meetings at the NCSFA.

Due to the OSFM staff being deployed to assist with Hurricane Matthew the CFI application update will be reviewed at the January 4, 2017 meeting.

When the application is updated an email will be forwarded with each certificate stating that each person is responsible for keeping up with their recertification requirements and submission before the expiration date.

Joseph Cox requested he be allowed to recertify his CFI now that he is in North Dakota. According to the NC Fire and Rescue Certification Board's Policy and Procedures candidates must live in NC or a boarding state to gain certification.

**Review Applications Presented**

The following initial certification applications were reviewed:

Kile Davis – Approved  
Jeff Warren – Approved  
James Miller – Approved  
Suzanne Murray – Approved  
Shane Hite – Approved  
Charles Williams – Approved

John Strider – Approved  
Michael Sumner – Approved  
Jonathan Richardson – Approved  
Randall Faggart - Approved  
Eddie Walker - Approved  
Charles Bryson – Approved

John Schultz – Pending – Needs job description and 9 pointed of professional experience

Jay Mebane – Denied - Total training points minimum must be 20, he only presented 18. He may resubmit with additional points for CFI board to review and confirm additional 2 points.

Adam Brown – Denied - Needs certification on training, need documentation on all professional experience and need documentation on professional membership

The following recertification applications were reviewed:

Adam Ryerson – Approved  
Rudolph Walters – Approved  
Justin Hicks – Approved  
John Risoldi – Approved  
David Stanley – Approved  
Jeffrey Burns – Approved

Timothy Warren – Approved  
Edwin Grubb – Approved  
Ricky Brown – Approved  
Ian Tedder – Approved  
Amery Welts – Approved  
Terrell Coble - Approved

Steve Cordell – Approved Pending - Didn't include the summary sheet with points totaled and signature.

Damon Cheek - Approved Pending - Need documentation that the NCIAAI Burlington May 2014 course was tested.

Brian Kelly – Approved Pending - documentation from supervisor for fire scene investigation.

Motion was made by Jeff Key to approve the recertification approved application requests pending the need to have a quorum. The motion was seconded by Matt Davis, motion carried.

January 3, 2017, 10:00 a.m. @ NCSFA if possible

April 5, 2017, 10:00 a.m. @ NCSFA if possible

Meeting was adjourned at 11:15 a.m.

Respectfully Submitted,  
Kim Williams