

**Certified Fire Investigator Board Meeting**  
**NCSFA office, Raleigh NC**  
**January 3, 2017**

Attendees:    Freddy Johnson        Mike Tapp  
                  Matt Davis                    Jeff Key  
                  Ken Hair                        Kevin Oliver  
                  Barry Overman                Lee Newcomb

Staff:            Kim Williams                Wayne Bailey  
                  Derrick Clouston            Michael Caviness

Chairman Freddy Johnson called the meeting to order at 10:00 A.M.

Derrick and Michael presented the new process for you reviewing applications via SharePoint.

Derrick reviewed the Course Equivalent document. This will be used in determining courses that meet the Fire Investigator Technician (FIT) objectives.

When the application is updated an email will be forwarded with each certificate stating that each person is responsible for keeping up with their recertification requirements and submission before the expiration date.

Wayne Bailey discussed changes at DOI. Rick McIntyre was released as of December 31, 2016. At this time a replacement has not been picked.

Matt Davis thanked Derrick and Michael and the rest of the staff for their work on the new processes.

Training Committee - Jeff Key

Jeff suggested asking for a list of approved courses. FIT or the equivalent of FIR is required to gain CFI certification. Tested training within the CFI application is separate from the FIT certification requirement.

The board decided to have a meeting February 22, 2017 at 9:00 a.m. to come up with a list of courses that meet the CFI application. The meeting will be held at the NCSFA office. Other items to be discussed:

Should tested items be completed within five years?

Recertification lapse – Allow for a test for recertification?

A motion was made by Jeff Key to approve the November and today's meeting applications and recertification's. The motion was seconded by Lee Newcomb.

**Review Applications Presented**

The following initial certification applications were reviewed:

Shaun Hayes – Approved  
Jeremiah Johnson – Approved

Thomas States – Approved  
Louis Hufham – Approved

Brandon Link – Pending

The following recertification applications were reviewed:

Leonard Pierce – Approved  
Michael Horne – Approved

Deborah Horne – Approved  
Breena Williams – Approved

April 5, 2017, 10:00 a.m. at NCSFA

Meeting was adjourned at 11:40 a.m.

Respectfully Submitted,  
Kim Williams