

PLEASE NOTE: The following is a brief summary of the minutes of the North Carolina Manufactured Housing Board Hearing of July 15, 2008. (The official record is recorded and maintained on CD)

MINUTES OF THE
NORTH CAROLINA MANUFACTURED HOUSING BOARD
JULY 15, 2008

RALEIGH, NORTH CAROLINA

Tim Bradley chaired the July 15, 2008 meeting. Members of the North Carolina Manufactured Housing Board present were: Lynn Carlson, Linda Willey, Katrina F. Bryant, Billy Glover, Wayne Carpenter, Dell Averette, Michael Perkins, and David Cranfield. Board Members, Larry Garner and Dennis Jones were not present. Staff present: Hazel Stephenson, Pat Walker, Karen Holden, Ellen Tyndall and LaShawn Strange, Staff Attorney. Others in attendance were as follows:

Laura Hourigan, NC MHI
Jessica Marshall, Phoenix Housing Group
Chris Estes, NC Housing Coalition

1. Chairman Bradley called the meeting to order. He introduced John Stoppi, PE. John is newest member of the Manufactured Housing Division Staff.
2. New Board member, David Cranfield was introduced. He was administered Oath of Office and sworn into office.
3. Minutes of April 15, 2008 Meeting were reviewed. Motion was made and seconded to accept the minutes.
4. **Business:**
 - B. **Request for Release of Cash Bond by T. W. Shirley Estate.** Hazel presented case to the Board and testified. The owner of the dealership is deceased and his estate has requested the cash bond placed with the Manufactured Housing Division on December 11, 2002 be returned to the estate. Hazel responded to questions by the Board. Motion was made and seconded to release cash bond. Motion carried.
 - C. **Presentation of Complaint Report HUD**

Staff presented a report of cases filed with the Division from January, 2008 to present for HUD and Modular cases; telephone call logs for Division; Hazel responded to questions by the Board.
 - A. **Request of staff for Review of application for Sale License of Jessica D. Marshall.**

Upon the receipt of Ms. Marshall's application and submittal of finger prints, Ms. Marshall's report was returned with a conviction. Hazel presented case to the Board and responded to questions from the Board. Ms. Marshall gave testimony concerning her conviction. Ms. Marshall responded to questions by Board.

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Motion was made and seconded to issue salesperson license to Ms. Marshall.
Motion carried.

D. Presentation of Licensing Report:

Hazel presented licensing report of total licenses issued and total that have not renewed. Hazel responded to questions by the Board.

Motion was made to adjourn the meeting and motion passed. Meeting adjourned.

Hazel T. Stephenson
Secretary, N.C. Manufactured Housing Board