

**PLEASE NOTE:** The following is a brief summary of the minutes of the North Carolina Manufactured Housing Board Hearing of July 20, 2010 via Conference Call. (The official record is recorded and maintained on CD)

**MINUTES OF THE**  
**NORTH CAROLINA MANUFACTURED HOUSING BOARD**  
**JULY 20, 2010**

**RALEIGH, NORTH CAROLINA**

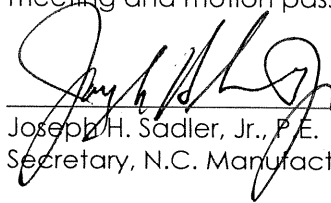
Joe Sadler chaired the July 20, 2010 meeting via Conference Call. Members of the North Carolina Manufactured Housing Board that called in were: Lynn Carlson, Billy Glover, Wayne Carpenter, David Cranfield, Katrina F. Bryant, Jeff Mooring, Dell Averette and new Board Member, Cliff DeSpain were present. Board Members, Linda Willey, and Michael Perkins were not available. Staff present: Joe Sadler, Karen Holden, Pat Walker, Ellen Tyndall, and LaShawn Piquant, Staff Attorney. Staff not present: Tim Bradley. Brad Lovin with the North Carolina Manufactured Housing Association was present.

1. Joe Sadler called the meeting to order.
2. Minutes of April 20, 2010 Meeting were reviewed. Motion was made and seconded to accept the minutes.
3. Newest Board Member Cliff DeSpain was introduced to the Board Members and Staff via teleconference call.
4. **Old Business:**
  - A. Unlicensed Activity, Joe gave report that increase of unlicensed individuals that have been brought to the Staff attention either by the Consumer, County Inspection Department or another licensee and what action the Staff is taking to get them licensed. Joe also advised that he was looking into the possibility of getting the Department's Investigation Unit to assist in some of these cases.
5. **New Business:**
  - A. Request by Stephen Prescott dba D & S Enterprises, License Number 3407, for the Release of Cash Bond. Joe presented case and responded to questions from the Board Members. Motion was made and seconded to release cash bond. Motion carried.
  - B. Request by Joyce Mobile Home Mover & Set Up, License Number 32659, for Release of Cash Bond. Joe presented case and responded to questions from the Board Members. Motion was made and seconded to release cash bond. Motion carried.
  - C. License Fee Increases. Joe presented to the Board the Proposed License Fee Increase and history. Joe responded to questions from the Board Members. Motion was made and seconded to accept Proposed License Fee Increase. Motion passed by a vote of 7 to 1.

- D. Renewal Licensing Update, Joe gave report of active licensees and answered and responded to questions from the Board members.

Joe advised Board members that he will be sending out information on Ethic Commission training to everyone.

Motion was made to adjourn the meeting and motion passed. Meeting adjourned.



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Joseph H. Sadler, Jr., P.E.  
Secretary, N.C. Manufactured Housing Board