

**STATE OF NORTH CAROLINA**  
**MOTOR VEHICLE CLAIM REPORTING CODES**

**Effective July 1, 1988**

In order to facilitate the implementation of a loss prevention program, the following revised codes will be used to identify all third party claims involving state-owned motor vehicles:

1. Two series of four digit codes will be used to segregate claims as noted below:

- a. Accounting codes beginning with 1000 and ending with 8620 will identify claims involving Motor Fleet Management vehicles.
- b. Four digit codes beginning with 9000 and ending with 9999 will identify claims involving other motor vehicles owned or operated by departments, agencies and institutions.

As an example, for the Dept. of Commerce the code for claims involving a Motor Fleet Management vehicle assigned to them is 4600. The code for an owned vehicle claim is 9040.

2. Some departments or universities want to sub-divide their loss data and, to assist them, a series of four digit codes have been established, as noted in the enclosed listing.
3. In the event it is needed, seven digits are also available for vehicle identification code numbers.

Attached is a summary of the codes for all departments, agencies and institutions. All operators of state vehicles should be made aware of the claim code for the vehicle they are operating.

**STATE OF NORTH CAROLINA**  
**MOTOR VEHICLE CLAIM REPORTING CODES**

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DEPARTMENTS & DIVISIONS	OWNED VEHICLE CLAIMS			MOTOR FLEET MGMT CLAIMS		
	Dept	Div	Veh	Dept	Div	Veh
ADMINISTRATION	9010	4100		4100		
Motor Fleet Management				4122		
ADMINISTRATIVE OFFICE OF THE COURTS	9020			2000		
AGRICULTURE	9030	3700		3700		
N. C. State Fair	9030	3750				
COMMERCE	9040			4600		
COMMUNITY COLLEGES	9050			6800		
Administration	9050	6800				
Carteret Community College	9050	6812				
Haywood Technical Institute	9050	6842				
Johnston Community College	9050	6847				
Wayne Community College	9050	6892				
Wilson Technical Institute	9050	6898				
Central Carolina Community College	9050	6816				
Mayland Technical Institute	9050	6851				
CORRECTIONS	9060	See Exh 1		4500	See Exh 1	
CRIME CONTROL & PUBLIC SAFETY	9070					
CULTURAL RESOURCES	9080			4800		
EDUCATION	9090			3510		
HUMAN RESOURCES	9100	See Exh 2		4401	See Exh 2	
INSURANCE	9110			3900		
JUSTICE	9120			3600		
LABOR	9130			3800		
NATURAL RESOURCE & COMMUNITY DEVELOPMENT	9140			4300		
Air Quality	9140	1330		4300	1330	
Employment & Training	9140	1480		4300	1480	
Environmental Planning	9140			4300		
Forest Resources	9140	1212		4300	1212	
N. C. Forest Service	9140	1211		4300	1211	
Dare County Bombing Range	9140	1213		4300	1213	
Geodetic Survey	9140	1660		4300	1660	
Groundwater	9140	1350		4300	1350	
Environmental Management - Lab	9140	1320		4300	1320	
Land Quality	9140	1630		4300	1630	
Marine Fisheries	9140	1810		4300	1810	
Land Resource/Geological	9140	1620		4300	1620	
Coastal Management	9140	1170		4300	1170	
Parks & Recreation	9140	1720		4300	1720	
Falls Lake Recreation	9140	1750		4300	1750	
Jordan Lake Recreation	9140	1750		4300	1750	
Kerr Lake Reservoir	9140	1750		4300	1750	
Soil & Water	9140	1510		4300	1510	
Water Quality	9140	1340		4300	1340	
N. C. Zoological Park	9140	1760		4300	1760	
Wildlife Resources Commission	9140	4306		4300	4306	
STATE PORTS AUTHORITY	9170			4620		
REVENUE	9180			4700		

## EXHIBIT NO. 2

## DEPARTMENT OF HUMAN RESOURCES

Effective July 1, 1988

DIVISION	OWNED VEHICLE CLAIMS			MOTOR FLEET MGMT CLAIMS		
	Dept	Div	Veh	Dept	Div	Veh
SECRETARY'S OFFICE	9100	4410		4401	4410	
MEDICAL ASSISTANCE	9100	4445		4401	4445	
SOCIAL SERVICES	9100	4440		4401	4440	
STATE AID TO NON-STATE AGENCIES	9100	4449		4401	4449	
MENTAL HEALTH	9100	4460		4401	4460	
WRIGHT SCHOOL	9100	4460	1830	4401	4460	1830
WHITAKER SCHOOL	9100	4460	1820	4401	4460	1820
DIX HOSPITAL	9100	4462		4401	4462	
BROUGHTON HOSPITAL	9100	4463		4401	4463	
CHERRY HOSPITAL	9100	4464		4401	4464	
UMSTEAD HOSPITAL	9100	4465		4401	4465	
SPECIAL CARE CENTER	9100	4404		4401	4404	
BLACK MOUNTAIN CENTER	9100	4406		4401	4406	
WESTERN CAROLINA CENTER	9100	4466		4401	4466	
O'BERRY CENTER	9100	4467		4401	4467	
MURDOCH CENTER	9100	4468		4401	4468	
CASWELL CENTER	9100	4469		4401	4469	
ARC, BLACK MOUNTAIN	9100	4401		4401	4401	
ARC, BUTNER	9100	4402		4401	4402	
WALTER JONES ARC	9100	4403		4401	4403	
HEALTH SERVICES	9100	4430		4401	4430	
FACILITY SERVICES	9100	4470		4401	4470	
VOCATIONAL REHABILITATION	9100	4480		4401	4480	
SCHOOLS FOR THE DEAF/BLIND	9100	4424		4401	4424	
Eastern NCSD	9100	4424	1201	4401	4424	1201
Central NCSD	9100	4424	1301	4401	4424	1301
Western NCSD	9100	4424	1101	4401	4424	1101
Division - Raleigh	9100	4424	1401	4401	4424	1401
Gov. Morehead School	9100	4424	1701	4401	4424	1701
SERVICES FOR THE BLIND	9100	4450		4401	4450	
Evaluation Unit/Workshops/Rehab Center	9100	4450	1510	4401	4450	1510
Division (B.E.) - Raleigh	9100	4450	1610	4401	4450	1610
YOUTH SERVICES	9100	4490		4401	4490	
Stonewall Jackson	9100	4490	2112	4401	4490	2112
Samarkand	9100	4490	2113	4401	4490	2113
Dobbs	9100	4490	2116	4401	4490	2116
Juvenile Evaluation Center	9100	4490	2117	4401	4490	2117
Dillon	9100	4490	2118	4401	4490	2118
Cumberland Juvenile Service Center	9100	4490	3203	4401	4490	3203
Gaston Detention	9100	4490	3205	4401	4490	3205
Pitt Detention	9100	4490	3207	4401	4490	3207
Wilkes Detention	9100	4490	3208	4401	4490	3208

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	Dept	Div	Veh	Dept	Div	Veh
TRANSPORTATION	9190	See Exh 3		4200	See Exh 3	
USS NC BATTLESHIP	9200					
NC STATE BAR	9160					
APPALACHIAN STATE UNIVERSITY	9220			6080		
Academic	9220	6080		6080		
Athletic	9220	6081		6080		
Auxiliary	9220	6083		6080		
Foundations	9220	6085		6080		
All Other	9220	6087		6080		
EAST CAROLINA UNIVERSITY	9230			6065		
ELIZABETH CITY STATE UNIVERSITY	9240			6086		
FAYETTEVILLE STATE UNIVERSITY	9250			6088		
N. C. A & T STATE UNIVERSITY	9260			6070		
N. C. CENTRAL UNIVERSITY	9270			6090		
N. C. STATE UNIVERSITY	9290	See Exh 4		6030	See Exh 4	
PEMBROKE STATE UNIVERSITY	9280			6082		
UNC - ASHEVILLE	9300			6055		
General Operating Fund	9300	6055		6055		
Auxiliary Services Fund	9300	6056		6055		
Trust Funds	9300	6057		6055		
Special Funds	9300	6058		6055		
All Other	9300	6059		6055		
UNC - CHAPEL HILL	9310	See Exh 5		6020	See Exh 5	
UNC - CHARLOTTE	9320			6050		
UNC - GREENSBORO	9330			6040		
Physical Plant	9330	6040		6040		
All Other	9330	6041		6040		
UNC - WILMINGTON	9340			6060		
WESTERN CAROLINA UNIVERSITY	9350			6075		
WINSTON-SALEM STATE UNIVERSITY	9360			6084		
N. C. SCHOOL OF THE ARTS	9370			6092		
N. C. SCHOOL OF SCIENCE & MATH	9380			6094		
N. C. MEMORIAL HOSPITAL	9150			6095		
ALL OTHER	9390			8500		