



DEPARTMENT OF INSURANCE
State of North Carolina

1204 MAIL SERVICE CENTER
RALEIGH, NC 27699-1204

JIM LONG
COMMISSIONER OF INSURANCE

PUBLIC SERVICES GROUP
AGENT SERVICES DIVISION
(919) 807-6800

TO: All Insurance Companies

FROM: Etta Maynard

DATE: December 12, 2008

RE: Important Notice - North Carolina Appointments and Terminations

Effective January 1, 2009, the North Carolina Department of Insurance will begin collecting the \$10.00 state fee for appointment or termination (per line of authority) through NIPR. These fees will be collected electronically in method(s) available through NIPR at the time the transaction(s) is submitted.

North Carolina will no longer issue quarterly invoices for payment of appointment/termination transactions except for the following company types:

- Adjusting Firms
- County Farm Mutuals
- Companies granted an exemption from mandatory electronic submissions in NC
- *Motor Club Companies
- Transactions manually processed by Agent Services Division

*Implementation of electronic appointment/termination fees for Motor Clubs Companies is currently scheduled for 4/1/2009.

For companies that currently contract with a third party vendor to process appointments and terminations, please forward this important notification to your vendor.

If you have any questions about NIPR services, please contact NIPR Customer Services at 816-783-8468 or customerservice@npr.com for additional information. If you have any other questions, please contact the Agent Services Division at (919)807-6800.