

AGENT SERVICES

TO: Insurance Companies
Continuing Education Providers

FROM: Etta Maynard
Deputy Commissioner-Agent Services Division

DATE: September 11, 2009

IMPORTANT INFORMATION
Flood and Ethics Continuing Education Requirement

NC resident licensees who held an Adjuster license or an insurance agent's license for Property, Casualty, Life, Health, Personal or Variable on or before 12/31/07 had an initial mandatory continuing education (CE) course requirement of three (3) hours of Ethics by December 31, 2009. In addition, Adjusters, Property and Personal Lines Agents had to take three (3) hours of Flood by December 31, 2009.

After meeting the initial mandatory course requirement, all licensees are required to take three (3) hours of Ethics in their next **full** compliance period **AFTER 12/31/09** and then every compliance period thereafter. Adjusters, Property and Personal Lines Agents are required to take three (3) hours of Flood in their **second full** compliance period **AFTER 12/31/09** and every other compliance period thereafter.

Prorated compliance periods were necessary to transition all licensees to a full 24-month biennial period based on their birth month and even or odd birth year. The attached chart will assist you and your licensees in determining when three (3) hours of Ethics and if applicable, three (3) hours of Flood are required again.

If you have any questions contact Prometric at (866)241-3121 or Agent Services Division at (919)807-6800.