

**AGENT SERVICES**

**TO:** All Insurance Companies  
All Public Adjusting Companies  
All Adjusting Firms  
All Motor Clubs

**FROM:** Etta Maynard

**DATE:** July 2, 2009

**RE:** Failure to Pay Appointment Renewal Invoices

The Agent Services Division has now cancelled all company appointments for insurance companies, public adjusting companies, adjusting firms, and motor clubs that failed to pay the 2009-2010 appointment renewal billing invoice which was due on April 1, 2009. These companies have also been restricted from new appointments pursuant to the following administrative rule:

11 NCAC 6A.0501 (g), failure of any company to pay the annual invoice within the timeframe prescribed shall automatically result in the cancellation of all appointees of that company. No new appointments shall be issued until all outstanding invoices have been paid.

We have sent notification to these companies that in order to resolve, they must contact Agent Services Division to arrange payment of their outstanding annual appointment renewal invoice. Upon receipt of the total amount due, the company appointment restriction will be removed and these companies must reappoint the insurance producers or adjusters. Appointment fees will apply for these company appointment transactions.

Please contact Agent Services Division at (919) 807-6800 if you have any questions or need to arrange payment of any outstanding invoices.

