

PLEASE NOTE: The following is a brief summary of the minutes of the North Carolina Manufactured Housing Board Hearing of January 18, 2011 (The official record is recorded and maintained on CD)

MINUTES OF THE
NORTH CAROLINA MANUFACTURED HOUSING BOARD
APRIL 19, 2011

RALEIGH, NORTH CAROLINA

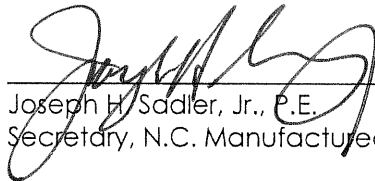
Joe Sadler chaired the April 19, 2011 Meeting. Members of the North Carolina Manufactured Housing Board that called in were: Wayne Carpenter, Katrina F. Bryant, Dell Averette, Jeff Mooring, Cliff DeSpain. New Board Members; Michael Harden and Brandon Goodman, was present. Chairman Tim Bradley was not present. Board Members, Billy Glover, David Cranfield and Michael Perkins were not available. Staff present: Joe Sadler, Karen Holden, Pat Walker, Ellen Tyndall, and LaShawn Piquant, Staff Attorney. Brad Lovin with the North Carolina Manufactured Housing Association was present.

1. Joe Sadler called the meeting to order.
2. New Board Members Michael Harden and Brandon Goodman was introduced and was administered the Oath of Office.
3. Minutes of January 18, 2011 Meeting were reviewed. Joe made a motion to accept the minutes as read and the motion was seconded by Katrina Bryant. The motion Carried unanimously.
4. **Old Business:**
 - A. Joe congratulated Board members for completing requirements for Ethic Commission Board and Commission.
 - B. Directions for future license applicants who have cases that are pending in Court. It was decided to handle these issues on a case by case basis through LaShawn and get her input.
 - C. Procedures and penalties for unlicensed Activity – still working on procedures to develop different ways to detect and rectify unlicensed activities in the field.
 - D. Brad Lovin asked question concerning process of increased label fees and licensing fee that this Board voted to approve Joe advised that it was still going through rules and approval process and that process has been suspended at the current time. Any new rules proceedings are uncertain . . . but, he will check on it before the next meeting. Brad asked has the Board submitted the proposed rules and Joe replied no, because at that time they indicated that they suspended for any new rulemaking and he was looking for directions from Dobbs where to go from here from our legislator representative.

5. New Business:

- A. Setup contractor hired to move and set up a used manufactured home that caused issues with the local inspection department. The manufactured home was about 15 to 20 years old and when he went to the site to pick up the home, about 70% of the insulation in the floor and bottom board was missing from the home and when he informed the homeowner of that and she said yes, she had a lot of dogs and cats that got under there and torn it out and he proceed ship it and take it out to the new site, set it up and the local inspector told him that he had to replace all the insulation. We told the local inspector that his job was set up the home since it was a used home but not bring it into compliance to the HUD standards or to in our Regulations where we say "repair and alterations" you can used the North Carolina Residential Building Code. Basically, it is left up to the homeowner to rectify that situation for a CO, in the mean time she cannot get a CO until that happens. I feel that we cannot take the set up contractor to the Board for something that really was not his fault. I have decided to put out a memo possibly in an article through Brad's MCMHA newsletter, just some suggestions for a set-up contractor that when he goes to pick up a home for delivery and set-up, just like we tell them for new homes, to look at the data plate to make sure that they have the correct thermal zone and wind zone but also do a quick inspection of the home and make note of problems and have homeowner sign off on it so that the contractor will be protected and the homeowner knows up front what they may need to rectify before they can get a CO when it is delivered and set-up at the new site. Similar to what we do for soil conditions, slope of the lot, and that sort of thing and what the set up contractor needs to look for on the lot making sure that there are no conditions that may require an engineer or geologist. We tell the set-up contractor to check these things first so that they can contract or tell the consumer if they may need to increase their price based on the findings.

Motion was made to adjourn the meeting and motion passed. Meeting adjourned.



Joseph H. Sadler, Jr., P.E.
Secretary, N.C. Manufactured Housing Board