

ALWAYS  
LEARNING

# North Carolina Department of Insurance

Agent Services Division Industry Day

Create a web account for online scheduling

# Creating a web account

## Online exam scheduling

The following slides show you the step-by-step process for creating your web account. They were taken directly from <https://www7.pearsonvue.com/nc/bailbondsman/>.

[Home](#) > [Test Taker Services](#) > **North Carolina Insurance Bail Bonds**

## North Carolina Insurance Bail Bonds

This page contains specific information about testing for a North Carolina Insurance Bail Bonds license. Register for your next exam, find test information, or download handbooks/applications/forms from this page.

The registration system for this testing program has recently been updated. Before you schedule your exam, you will be required to sign up for a [new account](#).

### Examination Scheduling Information

Please **VERIFY** that your name and personal information are **CORRECT**. Contact Pearson VUE immediately to correct the spelling of your name or update your personal information if you notice any errors. It is very important that this information is correct, as it will appear as it was entered on the documentation provided to you after you have completed the exam, as well as on any reports to your licensing agency.

### Examination Fees

- New Bail Bond Exam Test Taker fee is \$56.50
- Duplicate Bail Bond License Requests do not require a fee

Appointments may be made up to one calendar day prior to the day you wish to test, subject to availability. Pearson VUE offers the following scheduling options:

[Schedule Online](#)[Schedule By  
Phone](#)

## North Carolina Insurance Bail Bonds

[Locate a Test Center](#)[Schedule a Test](#)[Reschedule a Test](#)[Cancel a Test](#)[My Account](#)[View Available Tests](#)[Customer Service](#)

### RELATED LINKS

[North Carolina Insurance Bail Bonds website](#)[List of Pre-licensing Education Providers](#)[Purchase Test Vouchers](#)

## PEARSON VUE

## Sign in to your existing account.

## Attention first-time users:

If you have never used our site before, you will need to [create a new web account](#) before you can sign in. If you have taken a test before, but do not remember your sign in information, please use the links on the right.

## Returning users:

If you have previously taken a test with Pearson VUE, but do not remember your sign in information, please use the links on the right. Some testing programs require a separate web account. If your existing sign in is not accepted, it may mean that you have not yet registered with the selected testing program. To do so, follow the link to [create a new web account](#).

## Online Services

After you sign in, you can schedule/change your test appointments, view your testing history and view/modify your personal information.


Our secure website encrypts your personal information so that it cannot be read by unauthorized Internet users.

*This website is best experienced using Microsoft Internet Explorer (IE) version 7 and above or Mozilla Firefox 3.5 and above.*

For your security, please remember to sign out of your account and close your browser when you finish your session.

Username:

Password:

Sign In 

[I forgot my username.](#)

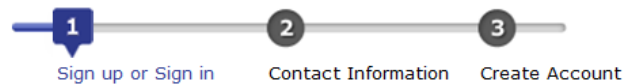
[I forgot my password.](#)

[Create a web account.](#)

PEARSON VUE

## North Carolina Insurance Bail Bonds

### North Carolina Insurance Bail Bonds Online Services



#### Step 1: Sign up or Sign in

Required information is marked with an asterisk (\*).

Enter information on this page in the Roman alphabet. (Alphanumeric)

#### New users, please sign up for a web account

\* Have you received your Candidate ID?

☐

Yes, my Candidate ID is:

☐

Yes, I have received my Candidate ID, but I do not have it with me.

☐

No, I have not received my Candidate ID.

#### Personal

**IMPORTANT: YOU MUST ENTER YOUR LEGAL NAME EXACTLY AS IT APPEARS ON THE IDENTIFICATION YOU WILL PRESENT AT THE TEST CENTER.** If there is not an exact match, you will not be able to take your test

#### Returning users, please sign in

If you have a username and password, please [sign in](#).

#### Privacy Policy

If you have questions about how your personal information may be used, please read our [Privacy Policy](#).

## Personal

**IMPORTANT: YOU MUST ENTER YOUR LEGAL NAME EXACTLY AS IT APPEARS ON THE IDENTIFICATION YOU WILL PRESENT AT THE TEST CENTER.** If there is not an exact match, you will not be able to take your test and you will not be reimbursed for any fees paid.

Title:   
Example: Mr., Ms., Mrs., Dr.

\* First Name / Given Name:

Middle Names:

\* Last Name / Surname / Family Name:

Suffix:   
Example: Jr., Sr., II, III, IV

\* Date of Birth:  /  /

\* Social Security Number:  -  -

\* Confirm Social Security Number:  -  -

---

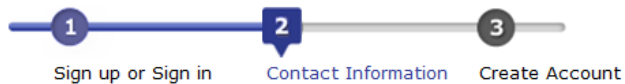
## Email

Most email correspondence is sent immediately, but some may take up to 24 hours. If you do not receive an email, please check your spam or bulk email folder. [We never sell email addresses.](#)

\* Email:

\* Confirm Email:

## North Carolina Insurance Bail Bonds Online Services



### Step 2: Contact Information

Required information is marked with an asterisk (\*).

Enter information on this page in the Roman alphabet. (Alphanumeric)

#### Address and Telephone

Address Type:

\* Country of Residence:

Company:

\* Address 1:

Address 2:

Address 3:

\* City:

ZIP Code:

\* Telephone: +

[Country Codes](#)



PEARSON VUE

*North Carolina  
Insurance Bail Bonds*

## Thank You

If you provided a valid email address, you will receive your username and password within one business day.

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Ms. Glyn A. Kynnesman  
25 Bencoolen Road  
Bude  
GBR  
EX23 8PJ

#### Web Account Confirmation

We have completed your request for a Pearson VUE Web Account. Now you will be able to schedule, cancel or reschedule an exam at [www.pearsonvue.com](http://www.pearsonvue.com) . Please use the following username and password the first time you sign in.

Username: GAKynnesman  
Temporary Password: R2aNptf7

Please note: If your password is not displayed above, this means we have found your record in our database and your original password is still valid. If you have forgotten your password and would like to request a new one, please go to: [www.pearsonvue.com/forgotpassword](http://www.pearsonvue.com/forgotpassword) and a new password will be forwarded to you shortly.

As soon as you sign in, you will be required to choose a new password. We require this password change as a security measure for your protection. To help maintain the privacy of your personal information, choose your new password carefully to make it hard for anyone to guess.

We recommend choosing a new password that is both easy to type and easy to remember so that you do not have to record it where someone else might see it. Your new password must contain at least seven characters and may not contain your user name. Use both uppercase and lowercase letters and also numbers and/or symbols, preferably in unexpected ways. Avoid names and words that would be easy to guess.

If you have any questions, visit us at our Web site or call the Pearson VUE office nearest you: Americas: 1 (800) 511-3478 or 1 (952) 681-3000 Europe, Middle East, Africa: +44 161 855 7455 Asia-Pacific: +61-2-9487-5425

Thank you for choosing Pearson VUE!

## PEARSON VUE

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Our secure website encrypts your personal information so that it cannot be read by unauthorized Internet users.

*This website is best experienced using Microsoft Internet Explorer (IE) version 7 and above or Mozilla Firefox 3.5 and above.*

For your security, please remember to sign out of your account and close your browser when you finish your session.

Username:

Password:




[Sign In](#) 

[I forgot my username.](#)

[I forgot my password.](#)

[Create a web account.](#)

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 Current Activity Schedule Exams View History Update Profile Change Sign In Sign Out

## Current Activity for TEST CANDIDATE

**Candidate ID:** NCDOI109803


Details about future exam appointments and appointment activity within the past 28 days are shown below. From this page, you may view your current account activity, update your profile and schedule, reschedule or cancel a future appointment (if the testing program allows). If a testing program requires you to request approval before making an appointment, the status of your request is shown.

Display time format: 12 hour ▾







### Future Appointments

Appointment	Exam Description	Details	Actions
You do not have any appointments scheduled with Pearson VUE.			

### Ready to Schedule

Exam Program	Exam Description	Details	Actions
North Carolina Insurance Bail Bonds	InsNC-SBB24: NC Surety Bail Bondsman		<a href="#">Schedule</a>

 Click  for details.

-  Current Activity
-  Schedule Exams
-  View History
-  Update Profile
-  Change Sign In
-  Sign Out

## Schedule Exam(s): Select Exam(s)


[Exam](#) > [Test Center](#) > Appointment > Review > Payment > Confirm > Receipt







### 1. Select the exams that you wish to schedule.

To change the way the list is sorted, click the column heading.

Exam Code	Exam Name	Information
<input checked="" type="checkbox"/> InsNC-SBB24	NC Surety Bail Bondsman	

### 2. Next you will need to select a language for all the exams listed below.











Language	Exam Code	Exam Name	Today's Price
English ▾	InsNC-SBB24	NC Surety Bail Bondsman	

-  Current Activity
-  Schedule Exams
-  View History
-  Update Profile
-  Change Sign In
-  Sign Out


## Schedule Exam(s): Find a Test Center

[Exam](#) > [Test Center](#) > [Appointment](#) > Review > Payment > Confirm > Receipt

2. Select up to four (4) test centers to search for appointment dates and times. Once you choose a test center, its name will be displayed in the Selected Test Center list below. When you have completed your selection(s), click Next.

<input type="checkbox"/>	<u>Test Center</u>	<u>Information</u>	<u>**Distance</u> ▼	<u>City</u>	<u>State/Province</u>	<u>Country</u>	<u>Map</u>
<input checked="" type="checkbox"/>	Pearson VUE Test Center-Raleigh NC		4.6	Raleigh	North Carolina	United States	
<input type="checkbox"/>	Pearson Professional Centers-Greenville NC		73.3	Greenville	North Carolina	United States	
<input type="checkbox"/>	Pearson Professional Centers-Wilmington NC		114.1	Wilmington	North Carolina	United States	
<input type="checkbox"/>	Pearson VUE Test Center-Statesville NC		126.4	Statesville	North Carolina	United States	
<input type="checkbox"/>	Pearson Professional Centers-Asheville NC		222.2	Asheville	North Carolina	United States	

\*\*Distance is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

To remove a test center from the list, click .

<u>Selected Test Center</u>	<u>Remove</u>
Pearson VUE Test Center-Raleigh NC	

Next >>

- Current Activity
- Schedule Exams
- View History
- Update Profile
- Change Sign In
- Sign Out

## Schedule Exam(s): Select Appointment

[Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > [Confirm](#) > [Receipt](#)

Schedule an appointment for the exam selected below.

Display time format: 12 hour ▾

Exam	Information	Appointment
<input checked="" type="radio"/> InsNC-SBB24	NC Surety Bail Bondsman	Select appointment below.

## Appointment Search

You may search by specific date, day of the week, or entire week.

## 1. Choose test center.

- ☒ Pearson VUE Test Center-Raleigh  
NC, Raleigh, NC, United States

## 2. Select date. Feb 2013 ▾

S	M	T	W	T	F	S
						1 2
➡	3	4	5	6	7	8 9
➡	10	11	12	13	14	15 16
➡	17	18	19	20	21	22 23
➡	24	25	26	27	28	

## 3. View available appointments.

Tue 26 Feb at 8:00 AM  
Tue 26 Feb at 1:30 PM






Click an appointment time above, and then click **Select Appointment**.

Select Appointment ✓

Find all available appointment times in a week by clicking ➡.

Find all available appointments on a specific day by clicking the day's letter on the calendar. Example: To see all Monday appointments click the M on the calendar.

Next &gt;&gt;

 Current Activity Schedule Exams View History Update Profile Change Sign In Sign Out

## Schedule Exam(s): Review Appointment Details

[Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > [Confirm](#) > [Receipt](#)

### Contact Information

If any of your contact information is incorrect, please contact your sponsor or Pearson VUE agent to request that this information be changed.

**Name:** TEST CANDIDATE      **Address:** 123 Jones St  
**Email:** linda.douglas@pearson.com      Raleigh, NC 27612  
**Telephone:** +1 919-888-1234      United States

### Your appointment details.

Apply vouchers or promotions to this order below.

Description	Price
InsNC-SBB24 NC Surety Bail Bondsman Tue, 26 Feb 2013, at 8:00 AM at Pearson VUE Test Center-Raleigh NC, Raleigh, NC, United States	\$US 56.50
<b>Exam Total</b>	<b>\$US 56.50</b>
<b>Tax</b>	\$US 0.00
<b>Total Due</b>	<b>\$US 56.50</b>

[Next >>](#)

### Voucher

To use a voucher for payment, enter the number and click **Apply Voucher**. If the voucher is valid, your Total Due amount above will be adjusted.

Voucher Number:  [APPLY VOUCHER](#)

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- Current Activity
- Schedule Exams
- View History
- Update Profile
- Change Sign In
- Sign Out

## Schedule Exam(s): Review Appointment Details

[Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > [Confirm](#) > [Receipt](#)

Please provide the following information:

Fields with \* are required.

Exam: InsNC-SBB24: NC Surety Bail Bondsman

## NCINS Bail Bonds - Custom Questions

\* What is your Pre-Licensing School Code?

9999: NCDOT ASD- NC Dept of Ins Agent Svcs ▾

\* What is the Course Completion Date on your Pre-Licensing Certificate?

19 ▾ February ▾ 2013 ▾

Next &gt;&gt;

- Current Activity
- Schedule Exams
- View History
- Update Profile
- Change Sign In
- Sign Out

## Schedule Exam(s): Payment Method

[Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > [Confirm](#) > [Receipt](#)

Your account WILL NOT be charged until after you confirm your registration details on the next page.

Total Due: \$US 56.50

Read Pearson VUE's [security information](#) and [privacy policy](#).

Fields with \* are required.

### Payment Type

- \* How would you like to pay for this?  
(Page will refresh depending on which option is selected.)
- ☒ Credit Card
  - ☐ Electronic Check (Bank account must be held in the United States.)

### 1. Verify your billing address.

☒ Billing address matches address below.

Billing address must match the address that appears on the credit cardholder's statement.

Country: \*

Address 1: \*

Address 2:

Address 3:

City: \*

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- Current Activity
- Schedule Exams
- View History
- Update Profile
- Change Sign In
- Sign Out

## Schedule Exam(s): Payment Method

[Exam](#) > [Test Center](#) > [Appointment](#) > [Review](#) > [Payment](#) > Confirm > Receipt

Billing address must match the address that appears on the credit cardholder's statement.

Country: \*

Address 1: \*

Address 2:

Address 3:

City: \*

State/Province: \*

ZIP/Postal Code: \*

Telephone Number: \*

## 2. Enter your credit card information.

\* Type:

\* Card Number :   
(Enter numbers only. Do not include hyphens or spaces.)

\* Cardholder's Name:   
(As it appears on statement.)

\* Expiration Date:  /   
(Month/Year)

\* Card Security Code:  [What is this?](#)

You will not be charged and your order will not be processed until after you confirm your order details on the next screen.

[Next >>](#)

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THANK YOU!!!!